

OFFICE OF PUBLIC INSTRUCTION

PO BOX 202501 HELENA MT 59620-2501 www.opi.mt.gov (406) 444-3095 (888) 231-9393 (406) 444-0169 (TTY) Linda McCulloch Superintendent

Applications for 21st Century Community Learning Centers will be completed on the new OPI e-grants system. The 21st CCLC application will be online on March 14, 2008. The deadline for submitting a grant will be **April 30, 2008**.

In order to facilitate your pre-planning you will find listed below components of the e-grant application. This will allow you to collect and create the necessary data prior to accessing the e-grant system. These are pages from the e-grant system, but they may have a different look or minor changes when you access them to complete your application. This is a sample document. Do **not** print, fill out or send to the OPI.

It is recommended that when you do use the on-line application that you type in your information rather than copying and pasting from a Word document.

A few things to remember:

- 1. Do not use characters such as, @, #, *, &, etc.
- 2. <u>Important</u>: Put one character in each text field and click the <u>Save Page</u> (This makes sure that you will not lose data when saving)
- 3. After you have done Step 2 save often when typing in data.
- 4. Once the data has been entered into the field and saved, you could copy and paste it into a Word document to check the spelling.
- 5. Then paste it over the old text in the online text field.
- 6. Do not click Calculate unless all fields on the page have been filled.

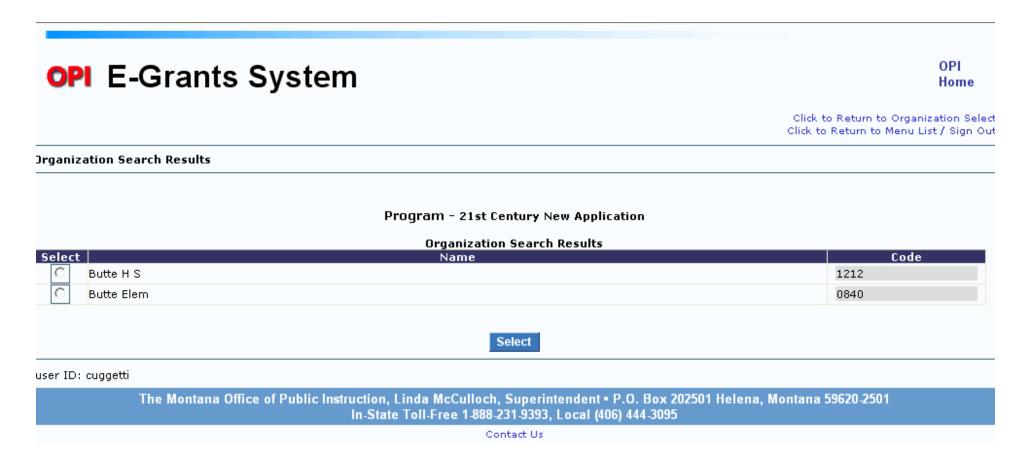
You must get a login and password from your e-grant security coordinator.

OPI E-	Grants System	OPI Home
	Logon Page Instruction	
	Welcome to the Office of Public Instruction (OPI) E-Grants System	
	Please enter your user ID and Password	
	User ID: Password: LOGON Public Access	
	See the Instructions for supported browsers and optimal screen resolution settings.	
	Powered Solutions Grant Management System	
1	he Montana Office of Public Instruction, Linda McCulloch, Superintendent • P.O. Box 202501 Helena, Montana 59620-250	1

After logging in, this will be the first page you will see. Click on 21st Century to begin the application process. If 21st Century is not visible you must contact your e-grant security coordinator to get a login and password for rights to 21st CCLC data entry.



The Organization Search Results page appears. Click the Radio button in front of the organization that is applying. Then click Select.



OPI E-Grants System

OPI Home

Click to Return to Organization Select Click to Return to Menu List / Sign Out

Applicant Name: Missoula Elem Legal Entity: 0583

Application Select - 21st Century New Application

Instruction

This Program Allows you to have multiple projects. Would you like to create a new project for the current year?

Select an application from the list(s) below and press one of the following buttons:

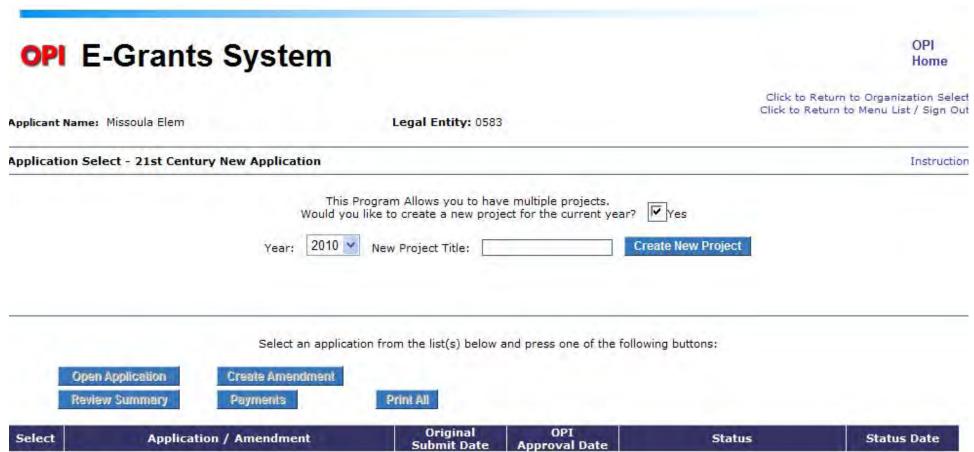
Open Application Review Summary Create Amendment

Payments

Print All

2 - 2 - 2 - 4 - 4 - 4 - 4 - 4 - 4 - 4 -				
B-A0 Original Application			Not Submitted	
B-00 Amendment 4	11-20-2008	12-15-2008	Final Approved	12-15-2008
B-00 Amendment 3	10-13-2008	10-14-2008	Final Approved	10-14-2008
B-00 Amendment 2	07-09-2008	07-09-2008	Final Approved	07-09-2008
B-00 Amendment 1	07-08-2008	07-08-2008	Final Approved	07-08-2008
	B-A0 Original Application B-00 Amendment 4 B-00 Amendment 3 B-00 Amendment 2 B-00 Amendment 1	B-00 Amendment 4 11-20-2008 B-00 Amendment 3 10-13-2008 B-00 Amendment 2 07-09-2008	B-00 Amendment 4 11-20-2008 12-15-2008 B-00 Amendment 3 10-13-2008 10-14-2008 B-00 Amendment 2 07-09-2008 07-09-2008	B-00 Amendment 4 11-20-2008 12-15-2008 Final Approved B-00 Amendment 3 10-13-2008 10-14-2008 Final Approved B-00 Amendment 2 07-09-2008 07-09-2008 Final Approved

You will type in a title for this 2010 Project. It is advisable to use the name of the school(s) that will be focus of this program. After entering the title, click Create New Project



Select	Application / Amendment	Original Submit Date	OPI Approval Date	Status	Status Date
009-201	10				The state of the s
0	10-TitleIVB-A0 Original Application			Not Submitted	
008-200	09				
C	09-TitleIVB-00 Amendment 4	11-20-2008	12-15-2008	Final Approved	12-15-2008
0	09-TitleIVB-00 Amendment 3	10-13-2008	10-14-2008	Final Approved	10-14-2008
C	09-TitleIVB-00 Amendment 2	07-09-2008	07-09-2008	Final Approved	07-09-2008
0	09-TitleIVB-00 Amendment 1	07-08-2008	07-08-2008	Final Approved	07-08-2008

This page contains background information on 21st Century Community Learning Centers. Please read and look at the link to OPI non-Regulatory Guidance. Information on these pages may assist you with your application. When finished, click on Application Type.

OPI E-Grants System

OPI Home

Applicant Name: Missoula Elem Legal Entity: 0583

Application: 2009-2010 Original Application-A1

Title IV B - 21st Century Printer-Friendl
Click to Return to Application Selec
Click to Return to Menu List / Sign Ou

Overview Application Type Contact Information Allocations Program Detail Pages Common and Program Submit Application Amendment Page_Lock Control

21st Century Community Learning Center Overview

Programs: 21st Century Community Learning Center

Purpose: A 21st Century CCLC program will:

- provide opportunities for academic enrichment, including tutorial services to help students, particularly those who attend low-performing schools, to meet state and local student performance standards in the core academic areas of reading and math;
- offer students a broad array of additional services, programs, and activities, such as youth development activities, drug and violence
 prevention programs, counseling programs, art, music and recreation programs, technology education programs, and character
 education programs that are designed to reinforce and complement the regular academic program of participating students; and
- offer families of students who are served by community learning centers the opportunities for literacy and related educational development.

Eligible Applica....

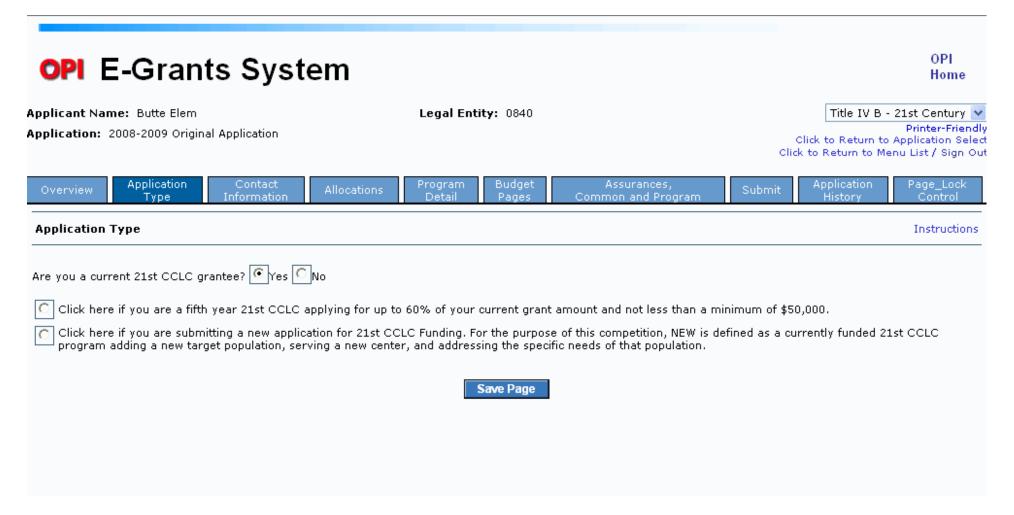
ay be local education agencies, community-based organizations, including faith-based organizations, institutions of ..., ..., or county government agencies, for profit corporations and other public or private entities. A community-based organization is defined as a public or private for-profit or nonprofit organization that is representative of the community and has demonstrated experience or promise of success in providing educational and related activities that will complement and enhance the academic performance, achievement and positive youth development of students. While all organizations are eligible to apply, they MUST be partnered with an eligible school to be considered for funding.

- Federal regulations require that programs must primarily serve students who attend schools that serve a high percentage of students from low-income families.
 - For Montana, this means that grant awards are restricted to projects that primarily serve students attending schools that meet or exceed forty percent (40%) Free and Reduced-Price Lunch eligibility.
- Federal regulations also require that a priority must be given to applications that serve students attending schools with a 'school in need of improvement' designation under Title I and that are submitted jointly by a school district and a community-based

If you are a current 21st Century Grantee you would select Yes, click Save Page and follow directions on page 8. If you currently do <u>not</u> receive 21st Century funds you would select No, click Save Page and follow directions on page 7.

OPI E-Grants Syst	tem				OPI Home
Applicant Name: Butte Elem Application: 2008-2009 Original Application	Legal Entity: 0840			k to Return to	- 21st Century V Printer-Friendly Application Selection List / Sign Out
Overview Application Contact Type Information	Allocations Program Budget Detail Pages	Assurances, Common and Program	Submit	Application History	Page_Lock Control
Application Type					Instructions
Are you a current 21st CCLC grantee? Yes	O No				
	Save Page				

This page concerns only those programs that currently receive 21st CCLC funds. You would check the applicable button and click Save Page.



Once the Application Type has been saved you will need to click the Contact Information tab. Enter all contact information on this page and click Save Page.

pplicant Name: Polson Elem	Legal Enti	ity: 0477		Title IV B - 21st Century
pplication: 2008-2009 Origina	Application			Printer-Friend Click to Return to Organization Sele Click to Return to Application Sele Click to Return to Menu List / Sign O
ne application has been submitte Overview Application Type	d. No more updates will be saved for the applic Contact Allocations Program Information Detail	Budget	Assurances, nmon and Program	mit Application Page_Lock History Control
Contact Information				Instruction
Denotes required field				
Authorized Representative: Last Name Phone Summer Phone* 406 390	First I Extension Fax 3998 Extension Email			
District / Fiscal Clerk: .ast Name	First I	Name		
Project Director: Will there be a Project Director Project director will be:	with dedicated time to lead and administer this p	project?	es CNo	
Project Director is the:	Authorized Representative above District / Fiscal Clerk above Other - Provide details below			
Other contact: Last Name* Position/Title* Phone* Summer Phone*	Extension Extension	First Name* Fax* Email address*		
Automatic e-mail noti automatic e-mail noti	proval Copy Email Addresses cations of this application's approval and/or ret es, their e-mail addresses must be entered in t n e-mail address listed above, it must be re-en	he text boxes that fol	low (limit of five e-mail addre	sses). Note: If the district clerk or

The Allocations page does <u>not</u> require entry. When a grant is awarded to an entity the allocation will be shown on this page. Click on <u>Program Detail</u>

Application: 2008-2009 Original Application	Printer-Friendly Click to Return to Application Select Click to Return to Menu List / Sign Out
Overview Application Contact Allocations Program Budget Assur Type Information Detail Pages Common a	ances, Submit Application Page_Lock nd Program Control
Allocations	Instructions
	TitleI¥B
Current Year Funds	
Allocation	\$0
ReAllocated (+)	\$0
Released (-)	\$0
Total Current Year Funds	\$0
Prior Year(s) Funds	
Carryover (+)	\$0
ReAllocated (+)	\$0
Total Prior Year(s) Funds	\$0
Sub Total	\$0
Multi-District	
Transfer In (+)	\$0
Transfer Out (-)	\$0
Administrative Agent	
Adjusted Sub Total	\$0
Total Available for Budgeting	\$0
	TitleIVB

On the Populations/Needs Assessment page enter the schools to be served, with their free and reduced price meal status, Title I designation, and the total school enrollment. Do <u>not</u> click the Calculate Totals button until you have entered all data under Needs Assessment. Here enter the percentage of students who are below proficient in Reading/Language Arts and Math. Indicate the number of students that you hope to serve at least one day and the number of those students you feel will attend 30 or more days. Click <u>Save Page</u>. (6 Points maximum for Populations to be served, 6 Points maximum for Needs Assessment)

Applicant Name: Missoula	Elem	Legal	Entity: 0583					Title IV B -	21st Century V
Application: 200	ition-A1		0000					Click to Return to k to Return to Me	
Overview Application Type	Contact Allocations		Budget Pages Com	Assurance mon and Pi		Submit	Application History	Amendment Description	Page_Lock Control
Populations/Need Assessment	ds Program Operation		Program Abstract	Goals		Partners	ships	Sustain	ability
Populations/Needs Asse	essment								Instructions
1.) Populations to be se	erved								
Name of Each School th	at will participate		% of Free/Redu meals stud		Title I C	esignation)		Number of led Students	
					O Y	es 🗀 No			
							Total		
		Add Addition	nal Entries						
2) Needs Assessment									
Percentage of participating Reading/Language Arts	students who are below proficie	ent in	Percentag Math	e of partici	pating stud	lents who a	re below profi	cient in	
Number of anticipated/exis afterschool program. (Annu	ting students to be/being servedual)	d in					dents attendir school prograr		
Percentage of Students			Percentag	e of Studer	nts [
			Save Page						

Click on **Program Operations** tab. Fill in all applicable fields and click **Save Page.** (25 Points maximum for Program Operations)

olicant Name: Missoula Elem olication: 2009-2010 Original Application-A1	Legal Entity: 0583	Title IV B - 21st Century Y Printer-Friendl Click to Return to Application Selec Click to Return to Menu List / Sign Ou
	pgram Budget Assurances, Sub- letail Pages Common and Program Sub- Program Goals P	omit Application Amendment Description Control Partnerships Sustainability
ogram Operations		Instructions
oplication Type: New applicant or a current a	oplicant submitting a NEW application for 21st Century	CCLC Funding.
Number of anticipated/existing program centers (Sum of following school and community based entries) Number of anticipated/existing program centers that will be/are school based Number of anticipated/existing program centers that will be/are community based	Location	V
Program activities will be/are held: Before School After School In the Summer	Program will be/are served: Elementary School Students Middle School Students High School Students	
	I Ingli Scrioti Statents	
School Year Program Information Anticipated start date of school year program	Anticipated end date of school program	ol year
Number of days per week the program will be open during the school year	/is Number of hours per week th will be/is open during the sch	
Summer Program Information Anticipated start date of summer program Number of days per week the program will be	Anticipated end date of sumr	
open during the summer B) Program Operations Since this program will be an entirely new program you must program will be substantially changed with regards to stude staffing, a variety of engaging activities, number of students to data from your previous years of programming with 21st	will be/is open during the sur st not duplicate the services rendered under your curn nt population (grade levels, new population served, id served, facilities, transportation and optimizing the u	rent grant. Describe how the differences in this new lentifying new qualifying school(s), etc) highly qualified use of time students spend out of school. You must refe

Click on the Goals tab. Information on entering Goals, Strategies, and Action Steps may be found on page 15. When the goal, strategies and action steps have all been entered, click Save Page.

OPI E-Grants S	ystem		OPI Home
Applicant Name: Missoula Elem Application: 2009-2010 Original Applicat	Legal Entity: 0583		Title IV B - 21st Century Printer-Friendly Click to Return to Application Select k to Return to Menu List / Sign Out
Overview Application Contact Type Information Populations/Needs Assessment Goal	Allocations Program Detail Pages Common and Program Operations Abstract Goal	Submit Application History Partnerships Goal	Amendment Page_Lock Description Control Sustainability Goal
Goal I	II III	IV	V Instructions
Goal, Strategies and Action Steps List your goal, specify strategies and action Goal (80 Character Maximum)	on steps. You are limited to three strategies per goal.		
Strategy (300 Character Maximum)			<u>^</u>
Action Step 1 (500 Character	Maximum)		^
Action Step 2 (500 Character	Maximum)		~
	,		^
Action Step 3 (500 Character	Maximum)		
			~

Add Strategy

Goal I (Maximum for all Goals, Strategies and Action Steps – 25 Points)

Goal, Strategies, and Action Steps

When making entries in the text fields on the goals pages do NOT use any formatting (bullets, numbering, bold, italics, etc.), tables or charts. It is best to save a Word document as plain text before copying and pasting into text fields.

Goal

1. Enter your first goal in this box

Sample Goal: Provide students with a safe, healthy, drug free (environment) learning program, in a well supervised, learning environment, staffed by caring, competent and supportive adults that will extend, enrich and remediate their identified academic/social needs, and fill existing gaps in services to children within our community.

Strategy

- 2. Click **Add Strategy** at the bottom of the page to open a strategy box.
- 3. Enter statements outlining the plan to achieve your goal.

Action Steps

- 4. Describe activities, timelines, participation, and/or resources. Include details about activities and patterns of action that will be taken and the decisions that will be made to address the strategy.
- 5. You may enter up to three **Action Steps** per **Strategy.**
- 6. When all **Action Steps** are completed, you may click on **Add Strategy** to add another strategy for the particular goal.
- 7. Complete at least one (1) **Action Step** for each strategy.
- 8. When **Goal I Strategies** and **Action Steps** are complete click Save Page and continue with the next goal.

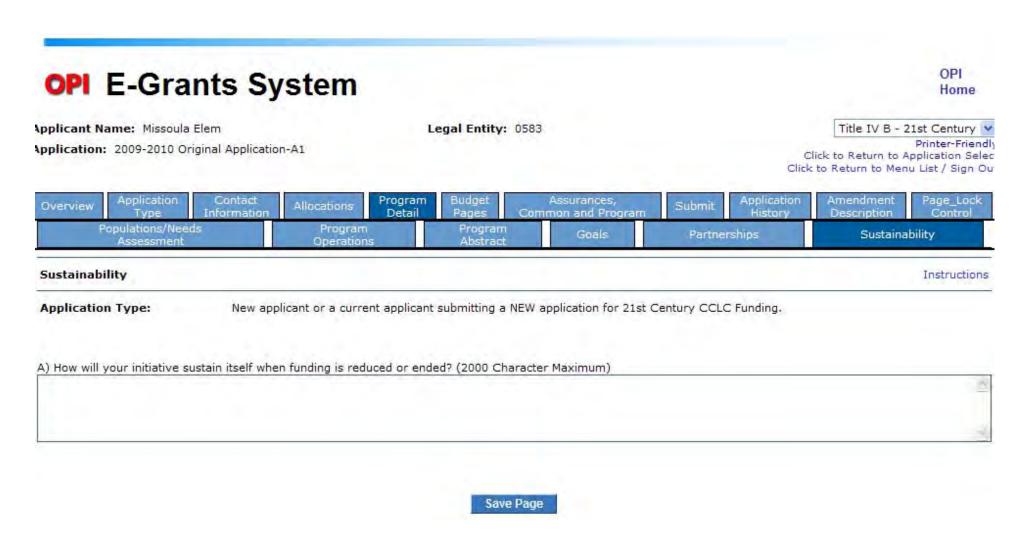
Click on Program Abstract tab. Fill in all applicable fields and click Save Page. (12 Points maximum for Program Abstract)

OPI E-Grants System	OPI Home
oplicant Name: Missoula Elem Legal Entity: 0583 oplication: 2009-2010 Original Application-A1	Title IV B - 21st Century Printer-Friend Click to Return to Application Sele Click to Return to Menu List / Sign Ou
Application Type Information Program Detail Pages Common and Program Submit Populations/Needs Program Assessment Operations Program Abstract Goals Partner	Application Amendment Page_Lock Description Control arships Sustainability
Program Abstract	Instructions
pplication Type: New applicant or a current applicant submitting a NEW application for 21st Century CCLC Funding. ote: All fields require entry. Project Abstract nee this program will be an entirely new program you must not duplicate the services rendered under your current grant e of 21st Century program including: (a) Purpose and services to students/families and how this differs from your previce hieving project goals and why they have changed from the previous program (c) Expected project outcomes with docume previous program (d) Indicators of program success. (2000 Character maximum)	ous purpose and services (b) Strategies for
	2
hat is your program implementation timeline for the fiscal year? (2000 Character maximum) Professional Development	
imeline /hat is your program implementation timeline for the fiscal year? (2000 Character maximum) rofessional Development /hat is your professional development plan for all individuals connected to this program? (2000 Character maximum)	
rofessional Development That is your program implementation timeline for the fiscal year? (2000 Character maximum) rofessional Development That is your professional development plan for all individuals connected to this program? (2000 Character maximum)	
/hat is your program implementation timeline for the fiscal year? (2000 Character maximum) rofessional Development	hat document crime statistics, drop-out rates, ent your progress in achieving your goals and
rofessional Development /hat is your program implementation timeline for the fiscal year? (2000 Character maximum) rofessional Development /hat is your professional development plan for all individuals connected to this program? (2000 Character maximum) rogram Evaluation lefine how you intend to evaluate/have evaluated your progress in achieving your goals and objectives? Use resources the sen-age pregnancies, academic achievement, behavior/discipline, health/nutrition, and any other data that would docume	hat document crime statistics, drop-out rates, ent your progress in achieving your goals and

Click on the Partnerships tab. Enter all anticipated partners. Do not forget to fill in the first text box with a general overview of services provided by your partners. Click Save Page. (10 Points maximum for Partnerships)

Applicant Name: Missoula Elem	Legal Entity: 0583			Title IV B - 2	1st Century V
Application: 2009-2010 Original Application-A1				Click to Return to A k to Return to Men	
Overview Application Contact Information Populations/Needs Pro		Assurances, non and Program	Application History	Amendment Description	Page_Lock Control
	rations Abstract	Goals Partne	erships	Sustaina	bility
Partner Agency/Organization					Instructions
of your partner agencies/organizations. It is realized to maximum)	that some locations may lack available	partnerships and this situation	should be vali	dated here. (2000	Character
Partner Name	Contact/Phone	Type of Organ	ization	Gervices	
			~		~
	Ext				
	Add Additional En	tries			
	Save Page	1			

Click on the Sustainability tab. Enter the efforts you have made to sustain your fifth year program or enter a sustainability plan for a new program. NOTE: This question is dependent upon the type of application you chose. If you are fifth year program B) will appear. If you are a new program A) will appear. When completed, click Save Page. (6 Points maximum for Sustainability)



Click on Budget Pages. See Page 20 and 21 for Object Codes and Purpose Categories. Click Save Page. (10 Points maximum for Budget)

Budget Detai	il BUDGET B	REAKDOWN (Use whole dollars only. Omit Decimal Places, e.g., \$2536)			Instructions
Itemize and explai	in each expenditu	re amount that appears on the Budget Summary. Click on the "Create Additional Entries" button to enter additional infor	mation.		
Description of	Purpose Categ	ories and Object Codes			
Object Code	Purpose Category	Expenditure Description and Itemization			Delete Row
100 💌	10 🕶	4 Enrichment instructors, summer program, hourly wage \$20, 4 hours a day, 5 days a week, 6 v program=\$9600.	veeks of	9600	
100 🕶	10 🕶	4 Enrichment instructos, school year, hourly wage \$20, 3 hours a day, 5 days a week, 32 weeks the school year=\$38400	during 🔥	38400	
100 🕶	23 🕶	1/2 time Program Director for 12 months @ \$25000	^	25000	
200 🗸	10 🕶	Fringe Benefits @15% TRS, FICA, unemployment and workers comp for 4 summer enrichment in	nstructors 🔥	1440	
200 🕶	10 🕶	Fringe Benefits @15% TRS, FICA, unemployment and workers comp for 4 school year enrichment instructors	nt 🔨	5760	
200 💌	23 🕶	Fringe Benefits @30% TRS, FICA, health insurance, unemployment and workers comp for progradirector	em ^	7500	
500 💌	22 💌	21st Century annual conference, Helena, round trip mileage =\$210, 4 motel rooms for 2 nights a rate=\$560, 2 dinners for 4=\$96, 2 Breakfasts for 4=\$48	nt state	914	
500 💌	27 💌	Student bus transportation. \$25 per bus per night for 5 nights for 32 weeks for 2 busses	<u>^</u>	8000	
600 🕶	21 🕶	Parent Involvement Training materials, homework tips brochure \$500.	^	500	
Create A	dditional Entrie	s			
Determining M	laximum Indire	ct Cost allowed			
(A) Total Alloc	ation Available	for Budgeting 0	(F) Total budg	geted above	\$97,114
(B) Budgeted Property and Equipment Cost (Object 700) 0 (G) Budgeted Ir					0
(C) Allowable ((D) Indirect Co	•	-B) 0	(H) Total Bu	udget (F+G)	\$97,114
(E) Maximum 1			Allocation Rema	aining (A-H)	-\$97,114
		Calculate Totals Save Page			

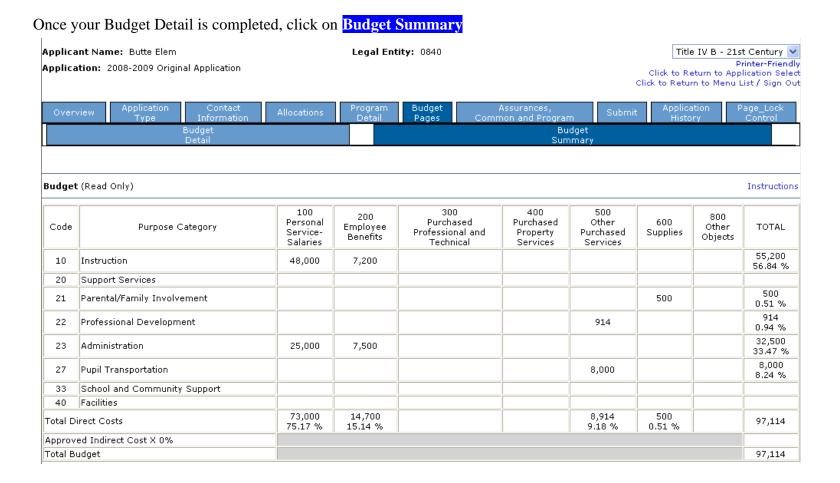
Object Codes

- 100 Personal Service Salaries Salaries Every Salary item must have a Benefit attached to it.
- 200 Employee Benefits Benefits
- 300 Purchased Professional and Technical Services Contracted services for administrative, professional, educational, technical, and cooperative services.
- 400 Purchased Property Services Utilities, building usage charges, repairs and maintenance services, rent, minor construction.
- 500 Other Purchased Services Student travel, employee travel, professional development, registrations, communications, printing.
- 600 Supplies Instructional supplies and materials, textbooks, library materials software, minor equipment
- 700 Property Capital outlay, including major construction and equipment usually>5000 (Requires Pre-Approval by the OPI)
- 800 Other Objects Rare-Dues, fees, student organization costs
- 900 Transfers Transfers to other districts or cooperatives under a consortium or cooperative. (Note: The Office of Public Instruction recommends to budget all 900 Transfers under Purpose Code 10 Instruction, rather than breaking down transfers into multiple purpose codes.) Used only for IDEA B and Preschool. NCLB/ESEA Transfers and REAP-flex handled on the Allocations page.

Purpose Categories

- 10 Instruction Activities dealing directly with the interaction between teachers and students.
- 20 Support Services
 - Instructional Staff Activities associated with assisting the instructional staff with the content and process of providing learning experiences for students (i.e. improvement of instruction services, designing curriculum).
 - Students Activities designed to assess and improve the well-being of students and to supplement the teaching process. Non-instructional paraprofessionals should be recorded here.
- 21 Parental/Family Involvement Activities provided by and for parent/guardians to learn about the intellectual and developmental needs of their children and to participate constructively in their children's education.
- 22 Professional Development Activities associated with high quality professional development and training of school system personnel including in-service training and workshops.

- 23 Administration Includes support services for general administration, school administrators (i.e. federal program staff at the district office, district facilitators), and business office.
- 27 Pupil Transportation Activities concerned with the conveyance of students to and from school, as provided by state and federal law. Includes trips between home and school.
- 33 School and Community Support Activities concerned with providing community services to students, staff, or other community participants. Activities performed by students that address a given community need and provide for structured opportunities linking tasks to the acquisition of values, skills, or knowledge by participating youths.
- 40 Facilities Activities concerned with the acquisition of land and buildings; remodeling and maintenance of buildings; construction of buildings and additions to buildings.



OPI E-Grants System

OPI Home

Applicant Name: Butte Elem Legal Entity: 0840

Application: 2008-2009 Original Application

Title IV B - 21st Century
Printer-Friendly
Click to Return to Application Select
lick to Return to Menu List / Sign Out

									Click	to Return to M	enu List / Sign	Ou
	Overview	Application Type	Contact Information	Allocations	Program Detail	Budget Pages		irances, and Program	Submit	Application History	Page_Lock Control	
		Comr Assura				Title_IV Part B			Assur	ances		
	Common As	surances for F	ederal Programs								Instructio	ns
	By checking this box and saving the page, the applicant hereby certifies that he/she has read, understood and will comply with the assurances listed below, as applicable to the program(s) for which funding is requested.											
	Assurances											
	Each legal entity, district, cooperative or agency that participates in one or more of the programs listed below MUST complete and return this form to the Office of Public Instruction (OPI) prior to the award of funds for any U.S. Department of Education administered program.											
l	common ass	urances requi	not an application red by federal law or program plan	w that apply to	the federal	programs lis						,
	Common Ass	surances										
	administered	by the U.S. Dep-	ed below in items 1- artment of Educatio ams found in the fo	n through the O								
	20 USC S	ection 1400- Car	ie No Child Left Beh I D. Perkins Vocatio ct, 29 USC Section	onal and Technic				ividuals with Disa	abilities Educati	ion Act (IDEA),	Part B,	
	education prohibits (programs receiv discrimination on	Education Amendm ring federal financia the basis of age in by the U.S. Departn	al assistance; ar i programs rece	id the Age Dis iving federal fi	crimination Act	of 1975, as a	amended, 42 US	C Section 6101	. et seq., which		

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19. That the applicant is in compliance with the Gun-Free Schools Act requirements of Section 20-5-202, MCA.

Debarment and Suspension

20. That the applicant certifies that it is not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation by any federal department or agency, and agrees that it will not knowingly enter into any subcontract or subgrant with a person or agency who is debarred, suspended, declared ineligible or voluntarily excluded from participation by any federal department or agency. If the applicant is unable to provide this certification, an explanation must be attached (see statutory detail in 34 CFR Section 85.105 and 85.110).

Lobbying and Political Activity

- 21. That the applicant certifies that federal funds will not be used for partisan political purposes of any kind by any person or organization involved in the administration of federally assisted programs. [Hatch Act (S USC 1501-508) and Intergovernmental Personnel Act of 1970, as amended by Title VI of Civil Services Reform Act (Pub. L. No. 95-454, Section 4728)]:
 - a. federal funds received for programs covered by this common assurance form will not be used to influence or attempt to influence an officer or employee of any agency, a Member, officer, or employee of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with awarding of any federal contract; making any federal grant or loan; entering into any cooperative agreement; and extending, continuing, renewing, amending, or modifying any federal contract, grant, loan, or cooperative agreement.
 - b. if funds other than federally appropriated funds have been or will be paid to any person for influencing or attempting to influence any of the parties named above, Standard Form LLL, "Disclosure Form to Report Lobbying" will be completed and submitted in accordance with its instructions and returned to OPI.

c. the language of this section will be included in any subcontracts entered into for funds received under programs covered by this common assurance form, and ensure that all subcontractors certify and disclose accordingly (see statutory detail 34 CFR Section 82).									
Common Assurances agreed to on:									
C Authorized Representative									
Alternate (Provide Name and Title/Position)	Name:								
·	Title/Position:								
		Legal Entity Agrees							

OPI E-Grants System

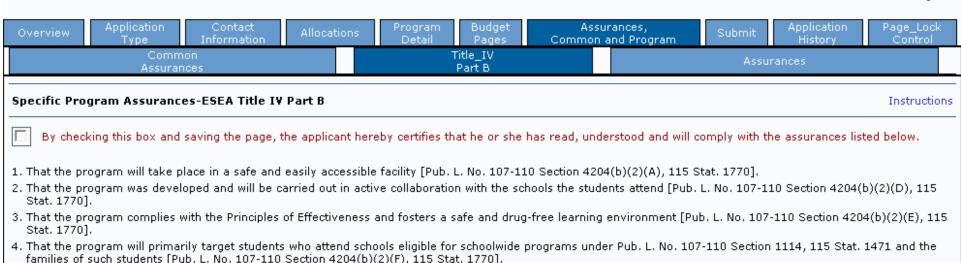
OPI Home

Applicant Name: Butte Elem Legal Entity: 0840

Application: 2008-2009 Original Application

Stat. 1768].

Title IV B - 21st Century Printer-Friendly
Click to Return to Application Select
Click to Return to Menu List / Sign Out

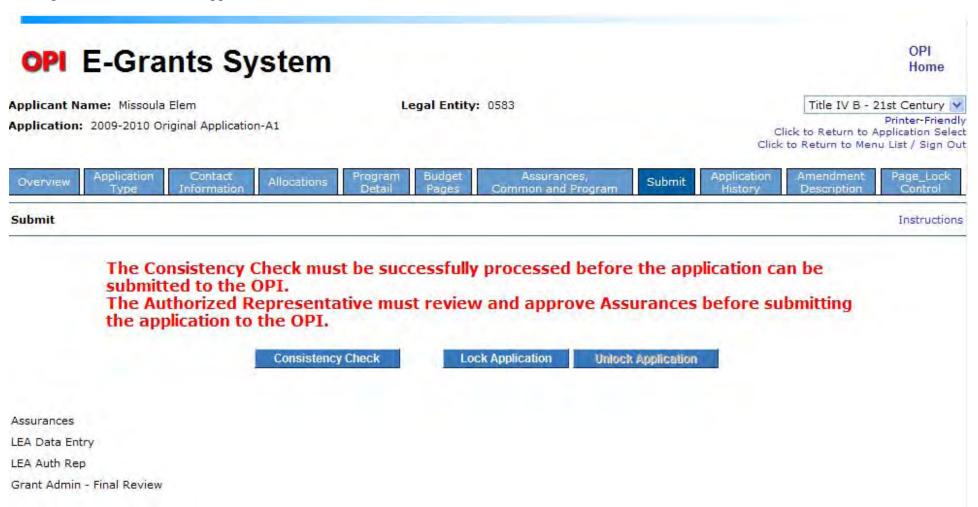


5. That the funds will be used to supplement and not supplant other non-federal funds that would be otherwise available [Pub. L. No. 107-110 Section 4203(a)(9), 115

Save Page

OPI **OPI** E-Grants System Home Applicant Name: Butte Elem Legal Entity: 0840 Title IV B - 21st Century 🔻 Printer-Friendly Application: 2008-2009 Original Application Click to Return to Application Select Click to Return to Menu List / Sign Out Application Program Assurances, Common and Program Control Information Detail Pages Assurances Assurances Part B **Assurance Agreement** Instructions The authorized representative of the applicant who is identified below certifies that he or she has read, understood and will comply with all of the provisions of the following assurances. These checkboxes will be automatically filled in as each of the separate assurances are read and completed. NOTE: $\overline{\vee}$ Common Assurances 21st Century Assurances **Legal Entity Agrees**

Clicking on **Submit** will allow you to submit your application to your Authorized Representative for approval. The Authorized Representative will be the person that submits the application to OPI. Click Consistency Check.



If you grant has been completed correctly your screen will look like this. This means that your Authorized Representative will need to agree to the Common Assurances and Submit the application.

OPI E-Grants System

OPI Home

Applicant Name: Butte Elem

Application: 2008-2009 Original Application

Legal Entity: 0840

Title IV B - 21st Century Printer-Friendly
Click to Return to Application Select
Click to Return to Menu List / Sign Out

Overview Application Contact Allocations Program Budget Assurances, Submit Application Page_Lock
Type Information Detail Pages Common and Program History Control

Submit Instructions

Assurances must be reviewed and approved before you can submit your application.

The application has been locked by the consistency check process.

Consulting

Close Consulting

Lock Application

Unlock Application

Assurances

Consistency Check was run on:

3/6/2008

LEA Data Entry

LEA Auth Rep

Grant Admin - Final Review

If you did not complete your grant, your screen might look similar to this. You would need to go back and complete the areas designated.



OPI Home

Applicant Name: Butte Elem Legal Entity: 0840

Application: 2008-2009 Original Application

Title IV B - 21st Century

Printer-Friendly
Click to Return to Application Select
Click to Return to Menu List / Sign Out

Overview Application Contact Allocations Program Budget Assurances, Submit Application Page_Lock
Type Information Detail Pages Common and Program Submit History Control

Submit Instructions

Consistency Check completed. After correcting the errors noted below, the consistency check must be performed again.

- Title IV B 21st Century
 - . Contact Information Project Director Yes dedicated time -must state whether or not there will be a Project Director.
 - Contact Information District Clerk Summer Phone Area Code is a required field.
 - Contact Information Authorized Representative Summer Phone Area Code is a required field.
 - Partnerships Partner Agency Commitment Description is a required field.

The Consistency Check must be successfully processed before you can submit your application.

Assurances must be reviewed and approved before you can submit your application.

Assurances must be reviewed and approved before you can submit your application.

Consistency Check

Consulting

Close Consulting

Lock Application

Unlock Application